

TJ BAND BOOSTER MEETING

May 27, 2020 / 7:00 PM / Virtual Meeting via Zoom

ATTENDEES

Steve Ballard, Lisa Barker, Ely Chen, Sunghee Chon, Susan Essman, Adam Foreman, Heidi Gardner, Katharine Hansen, Val Kreider, Qiqi Lu, Helen Miller, Anne Shin, Geeta Thapa, Mae Uy, Sophie Uy, Karen Walters, Tom Wetterhan, Jennifer Zhuang

AGENDA

Welcome – Val and Lisa

- Looking ahead to 2020-2021 is filled with all sorts of unknowns. We'll need to look at planning for both returning to "normal" and continuing/resuming stay-at-home orders.

Updates from Band Directors – Adam and Steve

- TJMC
 - The calendar is ready to post on the website and the commitment form is ready to be sent out
 - For the week of home camp taking the place of away camp, the times will be 8:00 am until 8:00 pm, leaving room for some nights to be extended for activities.
 - Activity ideas: bonding night, talent show, ice cream or food trucks, dance, possible social activity with football team. Rising seniors need to have a say in senior traditions. Val to email TJMC leadership to investigate possible activities.
 - Theater parents set up meals every night – ask them what they do for catering
 - \$250-\$350 for this week
 - Steve will set up a Google classroom for students
- Adam is looking into student leadership camps/online training
- Curricular updates
 - Adam is collecting senior instruments and uniforms. These need to be quarantined and sanitized.
 - Need to get instruments to 5 or 6 rising freshmen
- Winter Guard and Drumline
 - Final drumline payment information has been emailed out
 - Need to collect color guard uniforms (some were turned in already). Some can be handed down directly from student to student
- Student leadership (Drum Majors, Band Council) has been selected/elected. Sophie Uy and Ryan Zhou are working with the new council.
 - Drum Majors: Benjamin Chang, Vagul Mahadevan
 - Field Drum Majors: Liam D'Souza-Bohannon, Nathanael Tewodros
 - Co-Presidents: Anais Beauvais & Aditi Chandrashekar (tied vote)

- Secretary: Hita Yalla
- Treasurer: Kamal Amirneni
- Historian: Zoe Winston
- Librarian: Nathanael Tewodros
- 2021 Rep: Vance Kreider
- 2022 Rep: James Mallek
- 2023 Rep: Elisabeth Everhart
- *Symphonic Band Rep: tbd
- TJ Bands/Colorguard Awards – Wednesday, June 3rd, 7:00 pm
 - Plaques will be ordered and/or engraved

Elections results – Mae

- President: Valerie "Val" Van Note-Kreider (2021, Vance Kreider)
- Vice-President, Ways and Means: Lisa Barker (2022, Jeb Barker)
- Vice-President, Communications: Susan E. Essman (2022, Ben Chang) and Katharine B. Hansen (2023, Keira Hansen)
- Secretary: Karen M. Walters (2022, Luke Sedlar)
- Treasurer, Receipts: Qiqi Lu, (2021, Evan Ling)
- Treasurer, Disbursements: Jennifer X. Zhuang (2022, Helen Dunn)

2020-2021 Leadership team (See attached document)

- Open slots (note that TJMC is fully staffed with parents):
 - Gift Cards & Shopping Cards (Scrip)
 - Coffee/Tea *Co-Lead*
 - Mattress Warehouse Sales
 - CoZzzy Comfy Sheets Sale
 - Spring Band-quet
 - Senior Flowers
 - Jazz Ensemble Parent Liaison
 - Concessions *Co-Lead*
 - Large-Scale Fundraiser *Co-Lead*
- Webmasters
 - Ram Yalla will mentor Shreyas Mayya, Lex Funk, and Julian Gavino. Having a team will help to get things posted more quickly.

Treasurers' updates – Heidi, Tom, Qiqi, Jennifer

- Heidi presented the proposed budget for 2020-2021. She will put in changes that were discussed and will send to Val, who will send an online ballot for parents to approve.
- Per Adam, the TJMC scholarship amount was \$300 and the TJDL/WG amount is anticipated to be \$1450.
- Qiqi can invoice parents for TJMC t-shirts and curricular uniforms. The uniform charges used to go through Charms.
- Payments for used tux pants and replacement accessories go directly to the Band Boosters.
- It will cost ~\$650 to clean uniforms coming in. Adam will check with finance office to see if there is money in the account. The Boosters may be asked to front for now.

- Books close out on June 30. New fiscal year begins July 1.
- Need to add Qiqi and Jennifer to the accounts and remove Heidi and Tom.

Fundraising plan (see attached document) – Val, Lisa, fundraising crew

- Some fundraisers can be completely online
- For fundraisers that have merchandise delivered to school or coordinator, predetermine strategic distribution points if school is closed
- Cohesive plan for messaging and timing. It would be helpful for parents to have the whole year laid out for planning purposes.
- Ongoing fundraising
 - Scrip: Val Kreider (seeking new lead)
 - TJ Merchandise: Helen Miller and Ely Chen
 - License Plate Frames: Geeta Thapa
 - Themed Jewelry: Susan Essman
 - Concessions: Susan Essman (seeking co-lead)? – estimated profit of \$500, depending on number of days allowed by CAB
- Seasonal Fundraising
 - Large-scale Campaign: Lisa Barker (seeking shadow)
 - Fruit Sales: Heather Boles
 - Coffee/Tea Sales?: Val Kreider (seeking co-lead)
 - Coffee for Dollars?: Val Kreider (seeking co-lead). The businesses for the coffee and tea sales may not be able to support fundraisers this winter or spring.
 - CoZzy Comfy Sheet Sales (fully online) - estimated profit of \$200
 - Mattress Warehouse Sale – estimated profit of \$3000
 - New idea: TJ Merchandise online store. CustomInk has an option for direct online ordering. An embroidered TJMC jacket was suggested.
 - Idea for new fundraiser this year: TJ masks. CustomInk has a 3-ply cotton mask.
 - Future idea: TJ-opoly
- Revision to bylaws – based on the excerpt from the IRS letter and FCPS/Virginia rules prohibiting adding funds to students' accounts, it is proposed that the Boosters strike Article XII Section 4:

The Executive Committee may permit credits to band students' individual accounts for a portion of fundraiser proceeds, in accordance with the provisions of the IRS letter of determination dated October 19, 1998. Amounts so credited may be used to pay fees for TJHSST band-sponsored events. The Treasurer shall maintain records for such accounts and make the records available to students. When a student leaves the band program, any funds remaining in that student's account shall become part of the general fund of the Band Boosters. If the departing student has a sibling who is a current or prospective band member, those funds will be credited to the account of that student's sibling.

- *Crediting of Fundraising Amounts Constitutes Private Benefit*
If a booster club confers a benefit on a participant in return for their fundraising activities, such as by crediting amounts raised by a participant toward that participant's dues requirement, or by crediting amounts raised against the cost of a trip, the booster club is providing a private benefit to that participant. Consequently, such practices could result in the organization failing to be described in § 501(c)(3).

Income from Services

It is also possible that amounts credited to a participant's account due to fundraising would constitute income from services, and could result in employment taxes.

- Online ballot for parents to approve (on same ballot as proposed budget)

Meeting dates for 2020-2021

- In person: Third Tuesdays 6:30 pm in Principal's Conference Room (PCR)
- Steve will reserve PCR for these dates:
 - September 15, 2020
 - October 20, 2020
 - November 17, 2020
 - December 15, 2020
 - January 19, 2020
 - February 16, 2020
 - March 16, 2020
 - April 20, 2020
 - May 18, 2020
- If the meetings need to be virtual, the meetings will be the same dates and time

ACTION ITEMS

1. **Steve** to reserve PCR
2. **Val** to collect results from online ballot with proposed budget and revision to bylaws
3. **Val** to email TJMC parents about possible home camp activities
4. **Adam** to check on leadership camps/training

UPCOMING EVENTS

- Tuesday June 9th – 6:00 pm – Band Boosters general meeting and Meet and Greet with new parents
- Thursday June 11th – 4:00pm-6:00pm - TJMC "rehearsal"

NEXT MEETING

- June 9th, 6:00 pm

ADDENDUM

May 11, 2011

From: TJ Band Nominating/Elections Committee
To: TJ Band Community
Re: 2020-2021 TJ Band Boosters Board Elections Result

Online Election: Tuesday May 5 - Saturday May 9, 2020

The online ballot had 6 positions/names and one question. Each position/name and the question required yes/no answers.

Positions/Names:

- President: Valerie "Val" Van Note-Kreider (2021, Vance Kreider)
- Vice-President, Ways and Means: Lisa Barker (2022, Jeb Barker)
- Vice-President, Communications: Susan E. Essman (2022, Ben Chang) and Katharine B. Hansen (2023, Keira Hansen)
- Secretary: Karen M. Walters (2022, Luke Sedlar)
- Treasurer, Receipts: Qiqi Lu, (2021, Evan Ling)
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Question:

- Shall the officers-elect for the 2020-2021 academic year be permitted to assume some or all of the duties of their predecessors prior to July 1, 2020, if needed, as a result of the COVID-19 pandemic?

Results: 27 ballots were cast: 27 *yes* to all positions/1 question. Zero *nays*. As previously communicated, all abstaining votes were considered *yes* votes.

Congratulations to the new board.

Mae Uy, Head, Nominating/Elections Committee
Karen M. Walters, Nominating/Elections Committee
Helen Miller, Member, Nominating/Elections Committee
Ely Chen, Member, Nominating/Elections Committee
Amy Reich, Member, Nominating/Elections Committee
Sujatha Narayan, Member, Nominations/Elections Committee