

TJ BAND BOOSTER MEETING

May 7, 2020 / 7:00 PM / Virtual Meeting via Zoom

ATTENDEES

Steve Ballard, Lisa Barker, Ely Chen, Sunghee Chon, Susan Essman, Adam Foreman, Heidi Gardner, Katherine Hansen, Val Kreider, Qiqi Lu, Jaime Ma, Mae Uy, Sophie Uy, Karen Walters, Ryan Zhou

AGENDA

Welcome – Val and Lisa

- Vice-Presidents Val Kreider and Lisa Barker will fulfill Dana Cibulski's duties as President through the remainder of the term. Dana made a guest appearance at the meeting and wished them well.
- Welcome to new band director, Steve Ballard

Updates from Adam

- Students in curricular band have Smart Music to work on. May use this in the fall if classes are still virtual.
- Fall TJMC plans:
 - Steve is heading up the design for the show
 - Steve has several contingency plans
 - Plan for no away camp this summer. This will knock off about \$300-350 from the total cost of TJMC
 - Steve and TJMC parents will help to set up social activities during the two weeks of home camp
- Finances:
 - The total cost of marching band is \$13-15K
 - Winter drumline and guard had 3 payments of \$350 each set up. The families who paid the third payment will be offered a \$157 refund, which they can choose to donate. If the third payment had not been made, \$193 is still owed from those families.
 - Adam will have all of the finances straightened out before he leaves
 - The scholarship line item should not be more than \$2,000 and requests most likely will not be more than \$1,200.
- Auditions/Placement for next year
 - All new students have sent in auditions and have been placed in ensembles for next year.
- Upcoming meetings:
 - Thursday May 21st - 6:00pm-7:30pm - Meet the Director - a chance for incoming freshman and all parents to meet Mr. Steve Ballard and ask questions. A one-time Blackboard room will be created, with a link that will be sent out to everyone by 4:00pm on the 21st. There are about 30 incoming freshman.

- Thursday May 26th - 4:00pm-6:00pm - TJMC Show Reveal and Interest Meeting. First half dedicated to the show - last half will have info for parents about TJMC. The link to the Blackboard room will be sent out to everyone by 2:00pm on the 26th.
- Thursday May 28th - 4:00pm-6:00pm - TJMC "rehearsal" - share practice tips, talk about the music, etc. The link to the Blackboard room will be sent out to everyone by 2:00pm on the 28th.
- Wednesday June 3rd - 7:00pm-9:00pm - TJ Bands Spring Awards. The link to the Blackboard room will be sent out to everyone by 5:00pm on the 3rd.
- Thursday June 4th - 4:00pm-6:00pm - TJMC "rehearsal" - continue sharing tips, just trying to keep them moving. Will mostly likely continue using the one-time link.
- Friday June 5th - TJMC Signups Due – info on how to do this will be released at the first interest meeting on May 26th.
- Thursday June 11th - 4:00pm-6:00pm - TJMC "rehearsal". From here out with the signups we will transition to using the Blackboard “Band Room” and everyone who has committed will have access.

Point of Contact Form – Val

- Current and alumni families (parents and/or students) are asked to be POCs for incoming families
- This is voluntary
- A Google form has been created and the Band Council has already posted the link for students. The link for families will be published in an email being sent this week.

TJ Band Boosters’ support of Foundation for FCPS

- Dana sent out a vote and a \$400 donation was approved unanimously by the Band Boosters Board. The TJPF will contribute this to FCPS families in need.

Treasurers’ updates – Heidi, Tom, Qiqi

- There are still checks and cash that need to be deposited: Qiqi has some checks, there is money in the lockbox, and there is money still not deposited for drumline meals. Qiqi will handle all deposits going forward.
- The checking balance is \$26,413.96 and the savings balance is \$1,606.22
- Heidi added a line in for concessions of \$1,200
- The coffee and tea sales line item does not reflect all of the money that came in
- We still need to pay for awards and one staff member still needs to be paid
- The books close out on June 30 and the new fiscal year begins July 1
- We need to come up with a proposed budget for next year:
 - Heidi will draft one for us for the next meeting
 - Supplies will be kept at approximately \$6,000
 - Some items will be shifted to the boosters from the school account
 - Equipment, winter programs, professional development, and Spring Banquet will be kept the same for now

- Curricular band expenses can be shaved down to \$2,000, if need be
- Leadership may not end up needing the funds this summer, but the line item should be kept in the budget
- The funds for Jazz Cabaret are to pay for guest musicians. This can be bumped up to \$1,000.
- Scholarship will be kept at \$6,000, but can be lowered if needed, to fit budget
- VMEA funding will not be needed for next year, but it is good to keep some money set aside

Elections – Mae

- Online (only parents can vote)
- Candidates:
 - President – Valerie Van Note-Kreider (Val Kreider)
 - Vice-President Ways and Means – Lisa Barker
 - Vice-President Communications – Susan Essman and Katharine Hansen to share duties
 - Receipts Treasurer – Qiqi Lu
 - Disbursements Treasurer – Jennifer Zhuang
 - Secretary – Karen Walters
- The question was posed: “Shall the officers-elect for the 2020-2021 academic year be permitted to assume some or all of the duties of their predecessors prior to July 1, 2020, if needed, as a result of the COVID-19 pandemic?”
- Results: 27 ballots were cast: 27 yes to all positions/1 question. Zero nays.

Merchandise – Mae

- Cookbook sales: Cookbooks were out for the December and Pre-Assessment concerts. Five were sold for \$15 each. This gets rolled over into spirit wear category.
- Mae will pass on spirit wear to Helen Miller and Ely Chen. This will now be known as “TJ Merchandise”.
- TJ Merchandise does not include license plates. Geeta Thapa will be in charge of license plates, but will also work with the merchandise.

Fundraising

- Decided not to do the sheet fundraiser, but may do in the future
- We would still like to do concessions
- Showcase will probably not happen again next year, but we will continue to look for locations for the future (Champe?)

Uniforms

- Jaime Ma has the garment bags ready to go
- TJMC uniforms have been cleaned (~ \$1,200).
- Drum line uniforms need to be cleaned
- Curricular uniforms need to be collected. Val will get an estimate of the cleaning costs, which will be covered by the school.

Website

- Ram would like 2 students next year so that they could do the work and he would act as a mentor
- Steve said that the team worked on Google Docs as well as the website this past year and they did a good job

ACTION ITEMS

1. **Heidi** to draft budget for next year

UPCOMING EVENTS

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NEXT MEETING

- May 27th, 7:00 pm

ADDENDUM

May 11, 2011

From: TJ Band Nominating/Elections Committee
To: TJ Band Community
Re: 2020-2021 TJ Band Boosters Board Elections Result

Online Election: Tuesday May 5 - Saturday May 9, 2020
The online ballot had 6 positions/names and one question. Each position/name and the question required yes/no answers.

Positions/Names:

- President: Valerie "Val" Van Note-Kreider (2021, Vance Kreider)
- Vice-President, Ways and Means: Lisa Barker (2022, Jeb Barker)
- Vice-President, Communications: Susan E. Essman (2022, Ben Chang) and Katharine B. Hansen (2023, Keira Hansen)
- Secretary: Karen M. Walters (2022, Luke Sedlar)
- Treasurer, Receipts: Qiqi Lu, (2021, Evan Ling)
- Treasurer, Disbursements: Jennifer X. Zhuang (2022, Helen Dunn)

Question:

- Shall the officers-elect for the 2020-2021 academic year be permitted to assume some or all of the duties of their predecessors prior to July 1, 2020, if needed, as a result of the COVID-19 pandemic?

Results: 27 ballots were cast: 27 *yes* to all positions/1 question. Zero *nays*. As previously communicated, all abstaining votes were considered *yes* votes.

Congratulations to the new board.

Mae Uy, Head, Nominating/Elections Committee
Karen M. Walters, Nominating/Elections Committee
Helen Miller, Member, Nominating/Elections Committee
Ely Chen, Member, Nominating/Elections Committee
Amy Reich, Member, Nominating/Elections Committee
Sujatha Narayan, Member, Nominations/Elections Committee