

TJ BAND BOOSTER MEETING

November 14, 2019 / 6:30 PM / Principal's Conference Room

ATTENDEES

Lisa Barker, Heather Boles, Ely Chen, Dana Cibulski, Val Kreider, Heidi Gardner, Tom Wetterhan, Adam Foreman, Helen Miller, Cheri Emmert, Mae Uy, Amy Yamashiro, Susan Essman

Attendees voted to approve the minutes from the October 15, 2019 meeting.

AGENDA

Cheri - TJMC

- Season over!
- In January, she will organize a meeting of lead parent and student volunteers to plan next season.
- Her goal is to get TJMC registration on a google doc for next year to simplify and cut down on the 6 separate paper forms parents fill out now at the beginning of the season. Now, Cheri has to enter all that data on a spreadsheet. It is too time consuming.
- Amy Y. proposed that we consider using a paid forms management and docusign service, such as the one that crew has adopted, and volunteered to help Cheri set this up. Amy could not maintain it. Crew pays approximately \$400/year for the service.

Adam- Summer schedule and away camp concerns

- Summer school ends August 7, regular school-year classes start August 24, leaving only 2 weeks off. He will speak to Dr. Bonitatibus and Rusty Hodges about this.
- He hopes to start band camp August 3, but this would conflict with summer school.
- Jumonville is booked for the week he needs to schedule away camp, the week of August 9, so he will probably have to find another site.

VMEA- Adam, Mae, Helen

- **Adam**
 - SWE sounds great. They are ready for VMEA.
 - He will send an email to invite the TJ Band program to attend the preview concert on Tuesday, November 19 at West Springfield. TJ performs at 7pm; West Springfield performs at 8pm.
 - We need an FCPS employee to ride the VMEA bus on November 21. No parent currently signed up to go is an FCPS employee.
 - Adam will ask Dr. Bonitatibus to ride the bus—she is going to the concert anyway.
- **Mae**
 - Homestead is preparing boxed dinner meals for students/parents. They will be delivered right to the bus after the concert.
 - Parking on November 21—she will instruct parents to park on the access road.
 - Emergency Care Forms—Adam will check with school nurse about getting copies of those to have during the trip.

- **Helen**
 - Programs are done! 500 printed.
 - She will pick them up Friday, November 15
 - She will leave 100 at TJ for students to pick upon return to TJ.
 - Adam will tell the students to NOT take any at the VMEA concert.
 - Heidi will take care of paying the invoice for the programs with Band Booster funds.

- **Dana** gave update on the status of the TJPF grant to cover the costs of buses and programs for VMEA. She sent the grant request on September 23, and TJPF is still discussing the proposal. She was told that Boosters will likely receive some TJPF funds in the future, but those funds will be designated to be used towards legacy items, things that stay in the building, like instruments.

Curricular Winter Concert—Tuesday, December 17

- **Amy Y.**
 - Will send out an email with suggestions for reception food and drinks.
 - She will use a different break down than the Fall Concert to vary which group/family is bringing drinks, savory items, sweets, etc.
- **Adam**
 - Performing at this concert are: Symphonic, SWE, and Jazz. Percussion Ensemble probably won't perform.
 - He will invite band alumni and staff to come and play *Sleigh Ride* at the end as a grand finale. Dr. Bonitatibus plays clarinet, so she will also be invited.
- **Mae and Val**
 - Mae will be selling spirit wear items.
 - She will try to decorate the tables for the holidays.
 - Val will have Scrip cards for sale, and possibly coffee and tea.
- **Lisa**
 - Lisa will give list of donors from Fall Fundraiser to Adam to add to the program. He needs this info 2 days before the concert (December 15).
 - She will have info out about the Fall Fundraiser. It ends the night of the concert.
- **Dana**
 - Will post on alumni FB page and invite them to this concert

Heather – Citrus Sale

- Sale results: 207 boxes sold this year (last year 310 sold)
- Pick-up is Saturday, November 23, 10am – 1pm.
- Susan E. volunteered to put a sign-up together for volunteers that day.
- Discussion about citrus sales being down and how to proceed in future
 - Alumni sales—interest is down
 - Spring sale is an option. Heather is willing to do it. Sale would be January-February, with pick-up March-April. It would include strawberries and a small selection of citrus.
 - We will discuss this further and decide at the December meeting.
 - Heather has a list of 400 alumni.

Viennese Waltz and Jazz Band

- Jazz Band started rehearsals this week. Rehearsals are Wednesdays, 4:30-6:00pm.
- The Viennese Ball is scheduled for Friday, November 22. It is a fundraiser for the orchestra program. This will be the first gig for Jazz Band. (Jazz Band plays during the orchestra's break.)
- We should encourage our students to attend. It is fun. There are dance lessons.

Dana -- TJ Drumline

- 2 auditions left—November 14 and 16
- Commitment date – Thursday, November 14
- First rehearsal – Tuesday, November 26, 4:30-8:00 pm. Regular rehearsals will be Tuesdays and Thursdays, 4:30-7:30 pm.
- The largest group ever is trying out – 41 students

Dana and Heidi -- Winter Guard

- Auditions started Monday
- Also the largest group they have had—about 20 students
- Commitment date is Monday, November 25.

Val

- **Scrip**
 - November 13 is deadline for ordering physical cards for this month.
 - \$300 in rebates earned so far.
 - November 21 is ThankScriping Day, with big earnings (up to 21%) on many cards.
 - She will send an email out soon.
 - There is a lot of potential for earning money for the band program.
 - She would like help so it can be promoted more.
- **Coffee & Chocolate Sale (local Herndon store) – Weird Brothers Coffee**
 - Sunday, December 8 – Coffee for Dollars
 - Weird Brothers Coffee's weekly charitable event, planned and promoted in conjunction with Eye of the Heart (EOTH).
 - TJ Bands will receive proceeds from all purchases at Weird Brothers Coffee on December 8.
 - Students and parents are needed to be present to represent TJ Bands. Will organize shifts.
 - Hoping to have small student ensembles on site to play some music.
 - Most important is to have people just show up!
 - Winter Holiday Sale
 - Online sales close December 12 so that orders can be picked up at the December 17 concert.
 - TJ Bands will receive \$5 per bag of coffee and \$2 per chocolate bar. Coffee shop owner is donating full profit on chocolate bars.

- **Tea Sale (local Herndon store) – Elden Street Tea Shop**
 - The owner made a special blend for TJ. It brews blue, but turns red when lemon juice (or other acid) is added. We tasted 2 options and selected one. Val will tell the owner so she can start blending that tea for us to sell.
 - TJ will receive 30% of proceeds from orders.
 - Tea orders close November 30. The owner needs them by December 1.
 - This first sale, the Winter Holiday Sale, is open ONLY to band families. If the sale goes well, we will open it up to entire TJ community in spring (pick-up before Mother's Day).
 - Val will pick up all orders from above 2 stores and bring to TJ for December 17 concert. She will need help with this.

Fundraising

- **Fall Fundraiser—Lisa:**
 - \$5000 has been raised so far.
 - Deadline has been extended to the Winter Concert, December 17.
- **Aud Lob Concessions -- Dana:**
 - CAB will let us use the stand. Rusty Hodges said we can't use it until after basketball season, which ends mid-February.
 - Monday is the day available to us, and only during after-school hours, 4-5:30pm or similar.
 - This would allow us about 12 weeks to run the concessions stand. We estimate to clear approximately \$100 each Monday, potentially earning \$1200 for the year.
 - We would need 1-2 parents and 3-4 students each Monday. Students could use this to earn community service hours.
 - Question was raised that only parents could handle the money. Dana said she would help every other Monday.

Budget

- **Heidi – Disbursement Treasurer**
 - She needs to reach out to Guard families that still owe \$100 for warm-up suits purchased.
 - She already filed annual paperwork that is required this time of year.
 - She will renew tax status for Boosters in January, as usual. This happens every 2 years.
 - The budget at this time of the year shows a significant mismatch between expenditures and income. This is normal, since there are receipts and reimbursements still coming in.
 - Spirit Wear and jewelry sales were great.

ACTION ITEMS

1. **Amy Y. and Cheri** will work together to create a google doc registration form for TJMC.
2. **Adam** will reach out to band alumni and invite them to the December 17 concert, and see who wants to join in and play *Sleigh Ride*.
3. **Lisa** will give Adam a list of donors from Fall Fundraiser to add to the Winter Concert program

4. **Heather** will work with Dana to contact alumni (400-name list) about donating to the band program.
5. **Heidi** will reach out to guard families that owe money for warm up suits
6. **Val** will organize TJ Bands presence at December 8 Coffee for Dollars event at Weird Brothers Coffee in Herndon.
7. **Dana** will do more research on fundraising possibilities.
8. **Susan** will set up SignUp Genius form for fruit pick-up on November 23.

NEXT MEETING

- **Thursday**, December 12
- Agenda:
 - Fundraising